

# TENANCY APPLICATION FORM

Thank you for applying for one of Realestate 88's residential properties. Prior to submitting your application form, please find a checklist below which will assist us in processing your application more efficiently;

1/88 Terrace Road,  
EAST PERTH 6004

Ph:(08) 9200 6168  
Fax: (08) 9218 8860

**Alex Clarke**  
Leasing Manager  
Ph: 9200 6168  
[reception@re88.com.au](mailto:reception@re88.com.au)



**100 Points of ID (Before any application will be processed, EACH applicant must achieve a minimum of 100 check points.)**

40 pts	Drivers Licence / Passport <b>(REQUIRED)</b>	20 pts	Debit / Credit Card
30 pts	Current Payslip / Proof of income	20 pts	Copy of Birth Certificate
20 pts	Other Photo ID	20 pts	Bank Statement
20 pts	Medicare Card	20 pts	Utility Bill

**CHECKLIST  (please tick where applicable)**

**Are you a student?**  Yes  No  
If yes, please ensure that you have attached and included the following information with your application

<input type="checkbox"/>	Supporting evidence of your ability to be able to pay the rent for the duration of the lease with some examples noted below;	<ul style="list-style-type: none"> <li>- Employment details and reference if working</li> <li>- Current bank statements showing savings and/or regular financial support</li> <li>- Detailed scholarship information</li> <li>- Any additional information which you believe will assist when considering your application</li> </ul>
<input type="checkbox"/>	Brief details of your studies	<ul style="list-style-type: none"> <li>- school / university, length of studies and what you are currently studying</li> </ul>

**Are you currently in Australia on a Visa?**  Yes  No  
If yes, please attach a copy of your current Visa details to your application form

<input type="checkbox"/>	Immigration Grant Notification	<ul style="list-style-type: none"> <li>- Please Note: It is highly recommended for your Visa to be valid for the duration of the proposed lease term</li> </ul>
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**Have you recently been residing overseas?**  Yes  No  
If yes, please still include this information in the application form noting the address and email contact details for a reference (if applicable).

<input type="checkbox"/>	If yes, please still include this information in the application form noting the address and email contact details for a reference (if applicable).	
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**Are you self-employed?**  Yes  No  
If yes, please provide supporting documentation of your business ownership and proof of income with suggestions noted as follows;

<input type="checkbox"/>	If yes, please provide supporting documentation of your business ownership and proof of income with suggestions noted as follows;	<ul style="list-style-type: none"> <li>- Copy of your Business Registration</li> <li>- Contact details for your accountant</li> <li>- Payslips / bank statements</li> <li>- Most recent EOFY Statement</li> </ul>
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RESIDENTIAL TENANCY APPLICATION

PROPOSED TENANCY INFO					
Rental Address:					
Proposed Tenants Name/s					
Lease commencement date:		Required Tenancy Period:			
Weekly Rent:	\$				
Number of occupants:		Adult		Children	Ages
Number and type of pets:					

UTILITY CONNECTIONS



**connectnow** Is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you don't pay any additional charges to utilise the connectnow service.

**YES - I accept the Terms. Please call me to connect my new home services.**

PRIVACY CONSENT AND TERMS: By signing this form you consent and agree to the following: Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow's Privacy Policy for further details, including your rights to access and correct the information held about you at connectnow.com.au. Third party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing privacy@connectnow.com.au. To the extent permitted by law, connectnow is not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may be paid a fee by service providers and may pay a fee to real estate agents relating to services provided to you. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

TERMS & CONDITIONS

**APPLICANTS DECLARATION**

By signing this form, I/We understand and declare that the information supplied is true and correct and has been given by my/our own free will.  
 Privacy Statement: The personal information you provide in this application or collected by us from other sources is necessary for us to verify your identity, to process and evaluate your application and to manage the tenancy. Personal information collected about you in this application and during the course of your tenancy, if your application is successful, may be disclosed for the purposes for which it was collected to other parties including the landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on these databases may also be disclosed to us and the landlord. If you enter into a Residential Tenancy Agreement, and you fail to comply with your obligations under that agreement, that fact and other personal relevant information collected during the course of your tenancy may be disclosed to the landlord, third party operators of tenancy databases and other agents. You may access the personal information we hold by contacting your property manager. You can correct inaccurate, incomplete or out of date information. If the required information is not provided by you, we may not be able to process your application and manage the tenancy.

**ANNEXURE "A" SPECIAL CONDITIONS**

1. Routine Inspections - Our office will conduct routine inspections as per the lease agreement. As part of our reporting procedure, photos may be taken during the inspection. In order for us to adequately check the premises during inspections, it is imperative that the property is presented in a clean and tidy manner. We will provide a routine inspection guide in preparation for your routine inspection.
2. Vacating Final Bond Inspection - It is expected that the tenant will have the property professionally cleaned, including equipment and home wares provided, at the end of the tenancy agreement. Linen should be left dry cleaned and folded at the end of the bed. Carpets and soft furnishings need to be professionally steam cleaned and a receipt handed into the office at the time of you handing your keys back.  
 Failure to do so may result in contract cleaners being engaged on your behalf and the costs being deducted from the bond.
3. Telephone/internet/Foxtel - The owner makes no representation about the availability of telephone/internet/Foxtel lines or any other services to the apartment. The tenant is responsible for making their own inquiries. The tenant is allowed to put in cabling and lines provided no damage to the premises is done whilst installing or removing cables. All cables must be removed unless agreed otherwise by the owner.  
 All installation and removal of cables will be at the tenants cost unless otherwise agreed on by the owner. If any damage is caused by the cables, it will need to be rectified by the tenant at the tenants cost.
4. The tenant shall keep the premises in a clean and sanitary condition free from dirt, oils, grease, insects and vermin. The tenant is responsible for the eradication of insects and vermin infestations caused by the tenant's activities or lack of cleanliness.
5. The tenant agrees to replace all broke or popped light globes and fluorescent tubes. It is the tenant's responsibility to ensure all lights are in good working order at the end of the tenancy
6. Smoking is NOT permitted inside the residential premises at any time.

You acknowledge that, having inspected the Premises, You will accept possession of the Premises in the condition it was in as at the date of inspection with inventory to be confirmed with a proposed inventory report upon request.

By signing this form; I/We understand and declare that the information supplied is true and correct and has been given by my/our own free will; I/we agree to the above Terms & Conditions.

SIGNATURE:

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Date:

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**APPLICANT ONE**

**PERSONAL DETAILS**

Given name(s):			
Surname:			
Date of Birth:			
Mobile:		Home Phone:	
Work Phone:		Email:	

**EMPLOYMENT DETAILS**

Occupation:			
Employer:		Contact Name:	
Address:		Phone:	
Length of employment:	Years / Month	Current Weekly Wage:	\$
If self-employed:		ABN:	
Business Name:			
Business Address:		Account:	
Years in business:		Personal Weekly net income:	\$

**CURRENT RENTAL DETAILS**

Are you the	<input type="checkbox"/> Owner	<input type="checkbox"/> Tenant
Street Address:		
Suburb:		
Time at Address:		years months
Rent paid:	\$	<input type="checkbox"/> weekly
Reason for Leaving:		
Name of Landlord / Agent:		
Landlord / Agent Phone:		
Landlord / Agent Email:		

**RENTAL HISTORY 1**

Previous Address:			
Length of time at above address:	From	to	Rent Paid:
Name of Landlord /Agent			Phone:
Was Bond refunded in full?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Reason for Leaving:			

**RENTAL HISTORY 2**

Previous Address:			
Length of time at above address:	From	to	Rent Paid:
Name of Landlord /Agent			Phone:
Was Bond refunded in full?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Reason for Leaving:			

**EMERGENCY CONTACT DETAILS OF PERSON NOT RESIDING IN PROPERTY**

Name:		Contact Number	
Address		Email	

**EMERGENCY CONTACT DETAILS OF PERSON NOT RESIDING IN PROPERTY**

Name:		Contact Number	
Address		Email	

**APPLICANT TWO**

**PERSONAL DETAILS**

Given name(s):			
Surname:			
Date of Birth:			
Mobile:		Home Phone:	
Work Phone:		Email:	

**EMPLOYMENT DETAILS**

Occupation:			
Employer:		Contact Name:	
Address:		Phone:	
Length of employment:	Years / Month	Current Weekly Wage:	\$
If self-employed:		ABN:	
Business Name:			
Business Address:		Account:	
Years in business:		Personal Weekly net income:	\$

**CURRENT RENTAL DETAILS**

Are you the	Owner	Tenant
Street Address:		
Suburb:		
Time at Address:	years	months
Rent paid:	\$	<input type="checkbox"/> weekly
Reason for Leaving:		
Name of Landlord / Agent:		
Landlord / Agent Phone:		
Landlord / Agent Email:		

**RENTAL HISTORY 1**

Previous Address:			
Length of time at above address:	From	to	Rent Paid:
Name of Landlord / Agent			Phone:
Was Bond refunded in full?	Yes	No	
Reason for Leaving:			

**RENTAL HISTORY 2**

Previous Address:			
Length of time at above address:	From	to	Rent Paid:
Name of Landlord / Agent			Phone:
Was Bond refunded in full?	Yes	No	
Reason for Leaving:			

**EMERGENCY CONTACT DETAILS OF PERSON NOT RESIDING IN PROPERTY**

Name:	Contact Number
Address	Email

**EMERGENCY CONTACT DETAILS OF PERSON NOT RESIDING IN PROPERTY**

Name:	Contact Number
Address	Email